



Hudson Memorial  
Presbyterian Church (USA)



*To know, love and serve God in Jesus Christ*

**Hudson Memorial Presbyterian Church Memorial Gifts Funds Request Form**

**Background:** The Memorial Gifts Accrual Account receives unrestricted memorial funds given to the Church in memory of an individual who has died. Funds can be requested by church committees or staff for the purpose of funding activities or items that facilitate the ministry of the church. The Board of the Hudson Memorial Presbyterian Foundation approves requests for the use of said funds. If the Memorial Gifts Accrual Account exceeds \$10,000, funds in excess of \$10,000 are transferred to the General Endowment Fund of the Foundation.

**Request Period:** Requests can be made at any time. The Foundation Board will consider requests during its scheduled meetings.

**Funds Request:** To evaluate the request, the requester should provide the following:

- Name of committee or individual making the request: \_\_\_\_\_
- Contact information: \_\_\_\_\_
- Date of request: \_\_\_\_\_
- Description of the request. Include in the description how the initiative will enhance HMPC’s mission, vision and/or goals: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- Suggested timeline for initiative: \_\_\_\_\_
- Total estimated cost and what other funds may be available to support the initiative: \_\_\_\_\_  
 \_\_\_\_\_
- Additional supporting information: \_\_\_\_\_

Please submit completed forms to Church Business Administrator, Erica Hairston, at [ehairston@hmpc.org](mailto:ehairston@hmpc.org)